



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR
• Name of the Head of the institution	Dr R Suneetha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7893339659
• Mobile No:	9393826020
• Registered e-mail	ndkgdc.jkc@gmail.com
• Alternate e-mail	gdcndkigac@gmail.com
• Address	Midthuru Road, Nandikotkur, Nandyal Dist.,
• City/Town	Nandyal
• State/UT	Andhra Pradesh
• Pin Code	518401
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Semi - Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Royalaseema University				
• Name of the IQAC Coordinator	Dr Shaik Thajoddin				
• Phone No.	9441657504				
• Alternate phone No.	7981034379				
• Mobile	9441657504				
• IQAC e-mail address	gdcndkiqac@gmail.com				
• Alternate e-mail address	ndkgdc.jkc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://gdcndk.ac.in/wp-content/uploads/2023/08/2021-2022.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcndk.ac.in/wp-content/uploads/2023/01/UG_ACADEMIC_CALENDER_2022_23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.86	2008	28/03/2008	28/03/2013
Cycle 2	B	2.40	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			01/07/2008		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Government Degree College, Nandikotkur	State Budget (00E)	State Government	2022-2023	70000	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	8
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Induction Programme conducted for first year degree students	
Encouraged all departments to conduct National Seminars/Webinars/Workshops/Online Quiz/Field Trips	
Encouraged all Science Departments to organize science exhibition on National Science Day and monitor that programme	
Encouraged all the students to participate in Swatchh Bhararth Programmes and Environmental awareness programmes	
Encouraged to complete library automation work	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Plan to conduct induction programme for first year degree students	Induction programme conducted on 28-11-2022 and 75 students benefited
Plan to arrange field trips	Arranged field trips(Telugu & Physics Departments)
Plan to conduct guest lectures	Conducted many guest lectures
Plan to conduct extension activities to sensitize students on social issues	Conducted extension activities through women empowerment cell, NSS and Science Exhibition
Plan to conduct faculty forum for every month	Conducted faculty forum for every month
Plan to conduct certificate courses	Conducted certificate courses. Commerce department started Tally Prime Certificate course
Plan to organize National level Seminars/Webinars/Work shops/Quizzes	Organized National level webinars on 1. Evolution of Computers 2. Energy conservation 3.Srinivasa Ramanujan and his contribution in Mathematics 4. IPR and startups 5.Preservation of plastic pollution 6.Workshop on communication skills in English 7. National level quiz on 'Pie
Plan to complete library automation work	Completed automation work of library

13.Whether the AQAR was placed before statutory body?	No
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	14/02/2023

15.Multidisciplinary / interdisciplinary

Govt. Degree College, Nandikotkur is a college affiliated to Rayalaseema University, Kurnool, and follows the syllabus provided by the university. The college also adheres to the guidelines and roadmap provided by the Higher Education Department, A.P. As per the guidelines, the institution will follow the curriculum provided by the Higher Education Department for the implementation of the Multidisciplinary/Interdisciplinary structure of the National Education Policy 2020 (NEP). With a commitment to providing quality education, the college is well -equipped to integrate the new curriculum and provide an excellent learning experience for its students. The institution is dedicated to fostering a culture of continuous improvement and staying up- to-date with the latest development in the education sector.

16.Academic bank of credits (ABC):

The National Education Policy (NEP) has proposed the Academic Bank of Credits to facilitate multiple entry and exit points in academic programs. The implementation of ABC in any institution is subject to the guidelines issued by the department of Higher Education, A.P. The ABC system allows students to accumulate credits earned from different courses and utilize them to complete a degree program in a flexible and personalized manner.

To implement the ABC system, a centralized database is required, along with the college's own database, to digitally store the academic credits earned by the students from various courses. The credits earned by the students previously should be forwarded when they enter the program again. This allows students to continue from where they left off and progress towards the degree without repeating the same coursework.

For proper monitoring of the ABC system, a technical support system is necessary to ensure that the data is being recorded and transferred accurately. The ABC system is a revolutionary approach towards providing students with greater flexibility and choice in their education, and its implementation in institutions such as GDC, Nandikotkur can pave the way for a more student centric education system.

17.Skill development:

Government Degree College, Nandikotkur is an affiliated institution and does not enjoy preparing and implementing its own curriculum. It has to follow the designed curriculum provided by Rayalaseema University, Kurnool. The institution conducting skill courses designed by Rayalaseema University from semester- I to semester- IV namely tourism guidance, insurance promotion, electrician appliances, plant nursery, business communication, survey reporting, solar energy, dairy technology and social work etc., Also, for employability of students, life skill courses like information and communication technology, analytical skills environmental education, HVPE, etc., are included in the curriculum

Proper combined action is needed between skill development and industry and vocationalizes education with main stream education that will earn credits in the phased manner.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrating Indian knowledge systems such as yoga, Vedic mathematics, and Ayurveda etc through online platforms is truly a brilliant and innovative idea. With the accessibility of online platforms, people from all corners of the world can easily connect and learn from these ancient practices. They can enroll in online courses, participate in virtual workshops, and explore digital resources, allowing them to experience the profound richness of Indian knowledge from the comfort of their own homes. This opportunity presents a wonderful chance for individuals globally to benefit from and relish these valuable teachings. As a college, we are always prepared and enthusiastic to initiate such online courses to integrate Indian knowledge systems and foster greater understanding and appreciation for these ancient wisdoms.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The National Education Policy (NEP) emphasizes the importance of outcome based education (OBE) to ensure that students acquire the necessary competencies, skills and knowledge. The objectives of OBE include setting standards, benchmarks, and targets that enable students to achieve specific learning outcomes. OBE incorporates three essential elements. namely theory of education, systematic structure of education, and specific approaches to instructional practice. Our institution is well- prepared to fulfill these objectives and achieve the set target. We have aligned our curriculum with the affiliated university and followed the guide lines of APSCHE to ensure that our students receive quality education that prepares them for the future. Our commitment to OBE

ensures that our students graduate with the necessary skills to succeed in their chosen fields.

20.Distance education/online education:

During the COVID-19 pandemic, many educational institutions have had to adapt to new online teaching methods to continue providing quality education to their students. Our institution has been able to overcome this challenge due to the availability of digital class rooms and virtual labs. Online modes such as zoom, Google meet, Webex and Whats App have been used to conduct classes and facilitate learning. To further enhance the online learning experience, the institution is also preparing e- content material that has been prepared by faculty members for all students. This approach will help meet future challenges and ensure that students have access to quality education regardless of the situation.

Extended Profile

1.Programme

1.1	214
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	132
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	78
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	22
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Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	20
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	21
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	28.46254
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	73
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

GDC Nandikotkur, affiliated with Rayalaseema University, diligently follows the curriculum set by the University's Board of Studies (BOS) in alignment with APSHE guidelines. The institution ensures effective curriculum delivery through a well-planned process.

The IQAC Coordinator, HODs, and the Principal collaboratively frame an annual academic action plan at the beginning of each academic year. Regular HOD meetings refine detailed implementation strategies, involving faculty in the planning process. The academic plan, framed by these meetings and departmental needs, guides the faculty's semester-wise plans.

Faculty members actively contribute to a constructive feedback loop, sharing insights with both the BOS and the University's academic council. The Principal initiates an orientation day for new students, supplemented by HOD-led sessions, while a mentoring system addresses various aspects of student life.

Leveraging ICT, the institution ensures seamless curriculum delivery, promoting an environment conducive to learning. Industrial visits and guest lectures enhance practical exposure, complementing curriculum implementation. Regular parent-teacher meetings uphold transparency and aid effective curriculum execution, fostering student growth within the campus environment.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including the conduction of continuous internal evaluation (CIE). At the beginning of each academic year, the IQAC Coordinator initiates meetings with the HODs, chaired by the principal, to develop the institution's academic plan, which aligns with the University academic calendar. This plan encompasses important details such as semester start and end dates, scheduled activities, internal and external evaluation timelines, and syllabus commencement dates. To ensure effective curriculum implementation, HODs further conduct meetings with department members to create a department action plan.

The institution's timetable is prepared and implemented accordingly, with each faculty member developing an annual academic plan, teaching diary, and teaching notes for each semester. Currently, the first mid-term exam is conducted for 20 marks, the second mid-term exam for 15 marks, a seminar for 5 marks, an assignment for 5 marks,

and an additional 5 marks are allotted for attending the clean and green program, making it a total of 50 marks.

Afterward, this total is scaled down to 25 marks. The college administration schedules these examinations, and the affiliated University sets the dates for external examinations, which are displayed on the website and notice board for students' reference. Course teachers prepare the question papers for internal examinations, which are then reviewed by the HODs. The final marks of the internals are submitted to the college office, which subsequently shares them with the affiliated University. The college makes every effort to adhere to the academic calendar for continuous internal assessment.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****1**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**39****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****25**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution places great importance on integrating cross-cutting issues relevant to professional ethics, gender issues, human values, environmental awareness, and sustainability into its curriculum. The institution recognizes the significance of human values and professional ethics, fostering their development among students through a dedicated course called "Human Values and Professional Ethics" (HVPE). This course covers various topics, including value education, the importance of values in daily life, understanding professional values, social values, moral values, and professional integrity. The institution aims to instill a sense of responsibility, empathy, and ethical conduct in its students, preparing them for their future professional endeavors.

Regarding gender issues, the institution ensures that programs offered by the SDCs, such as public relations and social work, incorporate content on women's and children's rights, school and society, child rights, gender justice, and the sociology of working with families and communities. Additionally, the WEC organizes various activities related to gender issues such as child marriages, Domestic violence, gender discrimination etc promoting gender equality and inclusivity.

In terms of environmental awareness and sustainability, the institution offers programs like environmental education, disaster management, and environmental audit through its LSCs and SDCs. These courses comprehensively address ecological degradation, climate change, and sustainable development, equipping students with the knowledge and skills needed to become environmentally responsible citizens.

The integration of these cross-cutting issues into the curriculum reflects the institution's commitment to providing holistic education.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

46

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/1W4Mx07GnlWknpcdRMItcBCq-q03MA7Fo/view

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

130

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

56

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a comprehensive approach to assess student learning levels, drawing from their academic records and classroom performance. Both slow and advanced learners receive tailored support.

For slow learners, a Mentor-Mentee system offers guidance, supplemented by guest lectures, workshops, and webinars. They are encouraged to participate in seminars, group discussions, and class tests. Extra classes and study materials are provided, and study tours are arranged to enhance their learning experience.

Advanced learners are also enriched through guest lectures, workshops, and webinars. Quiz competitions and intercollegiate events stimulate their intellectual growth. Extensive library resources, including reference books, aid their pursuit of knowledge. The institution has introduced certificate courses, soft skills training, and ICT training to nurture their communication and leadership abilities.

In summary, the institution takes a multi-faceted approach to ensure that both slow and advanced learners receive the support and opportunities needed to excel in their educational journey.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
132	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

GDC Nandikotkur prioritizes student-centered approaches, including experiential learning, participative learning, and problem-solving methods, to enrich the learning experience.

Experiential learning is central to our approach, enabling students to apply theoretical knowledge practically. We emphasize hands-on activities, science labs, community service projects, field trips, industry visits, and internships, allowing students to directly engage with classroom concepts. This academic year included one field trip, five national webinars, a communication skills workshop in English, and a national-level quiz.

Participative learning is another key aspect, encouraging active student involvement. In our classrooms, students present seminars, engage in group discussions, debates, and collaborative activities. This fosters critical thinking, problem-solving, and communication skills, with lecturers guiding and supporting as facilitators.

Our curriculum integrates problem-solving methodologies using ICT tools. Our computer labs offer the latest technology for practical experience. Online resources complement this.

To support these approaches, our dedicated faculty undergo continuous training in modern pedagogical practices and ICT tools.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching faculty at our institution actively utilizes Information and Communication Technology (ICT) to enhance the teaching-learning process. Particularly, during the pandemic period

and in the academic year 2022-23, ICT played a crucial role. Teachers leveraged various ICT-enabled tools, including Zoom, Teachmint, Google Meet, and Weber, to conduct online lectures, ensuring that the education process continued seamlessly.

To foster engagement and communication, subject-specific WhatsApp groups and Google Classrooms were established, helping students access lecture schedules and video-recorded lessons. Our college boasts four dedicated ICT-enabled classrooms, providing a conducive environment for innovative teaching practices.

Furthermore, our institution embraced the digital landscape by hosting online workshops, webinars, guest lectures, e-quizzes, and e-essay writing competitions. All online classes were diligently cataloged on the CCE website, "Bharat Paden Online," ensuring accessibility and organization. By harnessing the power of ICT, our teaching faculty successfully adapted to the challenges posed by the pandemic, facilitating effective and comprehensive learning experiences for our students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year**20**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****10**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****36**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.**

Write description within 200 words.

Our institution's internal assessment mechanism is characterized by transparency and robustness in terms of frequency and mode. It closely aligns with the guidelines set by our University, which are also followed by affiliated colleges.

Under the University's prescribed pattern, each semester comprises two internal exams, each carrying 20 marks. The final marks are determined by averaging the scores of these exams. Additionally, 5 marks are allocated for seminars and 5 marks for assignments, resulting in a total of 30 marks for internal exams.

Recently, we adopted a new procedure mandated by the CCE, AP. This revised approach includes a 20-mark first mid-term exam, a 15-mark second mid-term exam, 5 marks for assignments, 5 marks for seminars, and 5 marks for clean and green programs, totaling 50 marks. Subsequently, this total is scaled down to 25 marks.

To ensure fairness and transparency, our institution has established an examination committee responsible for all examination-related matters. The committee prepares a detailed schedule for mid-term examinations in alignment with the academic calendar and shares it with both students and teachers well in advance. It also communicates responsibilities such as question paper setting, answer script evaluation, and marks submission to the concerned teachers. Importantly, students are informed of their internal marks before they are uploaded to the University portal. This commitment to a structured and communicative internal assessment process reflects our dedication to fostering an environment conducive to academic growth and success.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has an effective mechanism for addressing students' grievances concerning internal assessment marks. Students have the opportunity to approach their respective subject teachers for clarification regarding these marks. In cases where student grievances remain unresolved at the subject teacher level, they may

be escalated to the department's respective in-charges and, subsequently, to the head of the institution. This redressal mechanism resolves issues transparently and swiftly through a decentralized approach, ensuring that students remain stress-free.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs) and Course Outcomes (COs) for all programs offered by the institution are prominently displayed on the college website and effectively communicated to both teachers and students. This ensures that teachers and students are well-informed about the specified POs and COs for the institution's various programs. This transparency fosters a clear understanding of the intended learning outcomes, facilitating a more efficient and aligned educational experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of the attainment of Program Outcomes (POs) and Course Outcomes (COs) is conducted through a multifaceted approach that encompasses both students' performance in University examinations and internal assessment examinations. Various methods are employed to analyze the attainment of POs and COs, aiming to enhance the teaching and learning processes. These methods include assessing students' performance in University examinations, project work, assignments, practicals, seminars, and internal examinations. Additionally, students' active participation in curricular, co-curricular, and extra-curricular activities is considered.

To monitor students' academic progress, a Mentor-Mentee mechanism is in place. Furthermore, the evaluation takes into account students' progression to higher education and their placement in various sectors. The attainment of POs and COs is a subject of discussion in meetings held by the Internal Quality Assurance Cell (IQAC), Academic Cell, Staff Council, and the College Planning and Development Committee.

This comprehensive approach ensures a holistic assessment of students' progress and contributes to continuous improvement in the educational process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

9

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1zw0PU1splEvZk6w_y7m0ugVmujGUI9oL/view

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In our institution, a myriad of extension activities engages students in community outreach, fostering awareness on crucial social issues. Initiatives include commemorations like Girl Child

Day, International Women's Day, National Unity Day, National Constitution Day, National Education Day and events such as the Disha app promotion, AIDS Day, National Consumers Day and Voter's Day. These activities serve as platforms for sensitizing students to societal challenges, encouraging active participation in addressing issues that impact the community. Through these endeavors, our institution strives to instill a sense of social responsibility, empowering students to contribute positively to the well-being of society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

482

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution, spanning 14.01 acres with a 0.67-acre built-up area, fosters an optimal academic environment. Boasting a well-maintained playground, a fully equipped gym, and three blocks for Arts and Commerce, Administration, and Sciences, the campus ensures a holistic experience. The Physical Education department, stocked with sports gear, organizes regular activities. RUSA funds have led to a new block housing a vast library and seminar hall, and room renovations with new flooring. A compound wall enhances student safety.

With 10 spacious classrooms, 6 well-equipped labs, an ICT-enabled seminar hall, 3 digital classrooms, a computer and JKC lab, a skill hub center, and an IQAC room, the modern infrastructure is comprehensive. The institution prioritizes inclusivity, providing ramp access, separate washrooms for staff, and gender-specific facilities. Committed to technological advancements, it offers 73 computers and campus-wide Wi-Fi.

For attendance, two biometric devices are deployed, complemented by a solar setup and an AP Fibre grid. The library, housing 9219 books and 10 journals, is Wi-Fi enabled and digitally focused. The institution facilitates APSRTC bus services and a subsidized canteen offering tea, coffee, and snacks. These amenities collectively establish the institution as a well-rounded establishment, dedicated to students' academic success and overall development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution boasts ample facilities for cultural activities, sports, both indoor and outdoor games, a gymnasium, and a yoga center. Its sprawling 14.01-acre campus provides space for academic pursuits and extracurricular endeavors. The college offers a diverse range of sports, including cricket, kabaddi, Kokomo, and volleyball, with well-equipped facilities. A substantial sports ground caters to outdoor games. Additionally, a spacious seminar hall and an open stage in the ground hosts college cultural activities seamlessly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in

Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.5

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is a treasure trove of knowledge with an impressive collection of 9219 books and 10 journals. With its Wi-Fi enabled and fully automated with SOUL 2.0 software, it is conveniently located at the heart of the college campus, providing easy access to all the stakeholders. Additionally, there are 340 books available in departmental libraries for specific subject areas.

Thanks to RUSA funds, the library has recently expanded to include a new block with a vast library and a seminar hall. The institution is further planning to purchase more books related to the undergraduate and postgraduate courses to enlarge the library even more.

The library is open on all working days and caters to the needs of all its users. In particular, the library is committed to serving students from marginalized communities, issuing books to SC and ST students from the SC and ST book bank. The library maintains a register and record of visitors and their usage.

On any given day, an average of 22 members, comprising both teachers and students, utilize the college library. The library is a valuable resource for all those seeking knowledge and information, providing an environment conducive to learning and academic excellence.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

22

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution understands the importance of keeping up with the changing times, and this is evident from the occasional updates it makes to its IT facilities. The college and department's requirements are constantly evaluated, and the necessary changes are made to ensure that the campus is equipped with the latest technology. One of the recent updates includes the provision of Bharat Fiber Brand band internet facility with band width of 150 mbps upto 2000GB and beyond that 10 mbps, which caters to the academic and research needs of faculty and students.

To ensure seamless access to the internet, the entire campus is WI Fi enabled, allowing faculty and students to connect to the internet from anywhere on the campus. Additionally, faculty and students are provided with unique usernames for accessing the internet facility. This measure ensures that only authorized individuals have access to the internet, promoting security and accountability.

Over all, the institution is committed to providing it's faculty and students with the necessary infrastructure to achieve their academic and research goals, and the provision of high speed internet is a testament to this commitment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.96254

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

GDC Nandikotkur has established robust systems and procedures for maintaining and efficiently utilizing its physical, academic, and support facilities. The college ensures the optimal allocation and utilization of available financial resources for facility maintenance. Regular cleaning and upkeep are accomplished through temporary workers who maintain buildings and other facilities. Some conservancy work is assigned to support staff due to the substantial

workload.

Computer systems and software receive maintenance from private agencies, with experts and technicians called in as needed to service computers, printers, and copiers. Services like cartridge refilling and toner replacement are carried out on an as-needed basis. Repairs for furniture and fixtures, including electrical appliances such as fans, inverters, water motors, and sound systems, are contracted out to private agencies. The Department of Physical Education takes responsibility for maintaining sports-related infrastructure, including regular upkeep of the gymnasium, sports equipment, and sports materials.

Overall, GDC Nandikotkur efficiently manages its resources to maintain its facilities and support the academic environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****135**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution /

non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****0**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills

Language and communication skills Life skills

(Yoga, physical fitness, health and hygiene)

ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**2****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****2**

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****2**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****6**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In Government Degree College, Nandikotkur, students have a significant role in various academic, administrative, cultural, and sports committees. Student representatives are part of committees like IQAC, commerce association, science association, games and sports committees, library committee, college day committee, e-news committee, NSS advisory committee, special fee committee, disciplinary committee, remedial coaching committee, career guidance and placement cell, grievance redressal committee, anti-ragging committee, and women empowerment cell.

These students actively engage in committee meetings and provide valuable suggestions that influence policy-making and decision-making processes. They also play a vital role in collecting feedback during parent-teacher meetings, seminars, conferences, and outreach activities both on and off-campus.

The NSS and Youth Red Cross committees extend their services to the community by participating in environmental programs beyond the college premises. Student representatives in the games and sports committee are actively involved in planning, organizing, and participating in sports competitions at both the college and intercollegiate levels. They also help maintain discipline on the campus.

Additionally, students contribute to the planning, organization, and execution of co-curricular activities such as student seminars, quizzes, and events like freshers day, youth festival, regional and national festivals, literary and fine arts competitions, field trips, awareness rallies, competitions related to Swachh Bharat Program, and the observance of important days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

53

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college is working towards establishing a registered Alumni Association with the aim of nurturing the institutions progress through various forms of support, including financial assistance. Several alumni have already demonstrated their dedication to the college by offering invaluable services such as media coverage of college activities, which has significantly contributed to the promotion of admissions. Furthermore, certain alumni have generously contributed financially, with a specific group investing rupees 10,000/- to create signage on the college gate and walls. Our institution invites alumni as guest speakers during events such as career fairs and parent's meet. They share their personal journeys, challenges they faced, and how they overcome them, inspiring students to strive for success. Additionally, some alumni motivate students by providing internships or job opportunities within their

organizations or Industries. These opportunities can give students valuable hand-on- experience, mentorship and exposure to their chosen fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Degree College, Nandikotkur, aligns its governance with its vision and mission, following CCE, AP guidelines. The staff council, led by the principal and faculty members, manages academic and administrative tasks, ensuring goal achievement.

To support its mission, the college has formed committees like IQAC, Academic Cell, Exam Cell, WEC, CPDC, Disciplinary, Student Grievance, and Career Guidance etc. These enhance administrative processes and education quality.

IQAC focuses on quality improvement, feedback collection, and report preparation. The Academic Cell ensures a conducive learning environment, while the Exam Cell handles exams fairly.

CPDC secures resources and proposes new initiatives. The institution promotes student development through NSS and sports activities.

Specialized cells like Career Guidance, JKC, WEC, Skill Hub, Anti-Ragging, and Grievance Redressal aid students with guidance and counseling.

Non-teaching staff simplifies student transactions.

In conclusion, GDC, Nandikotkur, stays dedicated to its vision and mission through committees and staff efforts, fostering academic excellence and inclusivity.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/16jA0t6LKaY3poFVTGyKprC4MsZ4CXrW/view
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In GDC, Nandikotkur, effective leadership is exemplified through institutional practices like decentralization and participative management. The college's principal, acting as the chief executive, implements decisions made by the CCE, AP, involving staff and students. Various committees, including IQAC, Academic Cell, NAAC, Disciplinary, Examinations, Women Empowerment, and Student Grievance and Redressal committees, are formed to achieve decentralized administration. These committees consist of faculty members, with one experienced faculty member as the convener for each. All decisions, whether regarding curriculum, quality, or college administration, are entrusted to these committees, available on the college website.

Decentralization empowers faculty, promoting ownership, accountability, and adaptability.

Conversely, participative management involves stakeholders like faculty, students, and staff in decision-making, fostering collaboration, transparency, and inclusivity. Committees like Sports, Cultural, IQAC, E-Newsletter, NSS, and CPDC embrace participative management by engaging staff, students, and parents.

In essence, GDC, Nandikotkur's commitment to decentralization and participative management signifies effective leadership, driving excellence and inclusivity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution is committed to establishing a perspective plan for achieving excellence in both academic and infrastructural development. This plan encompasses long-term and short-term goals across various aspects of college operations and is integrated into the annual action plan. The IQAC (Internal Quality Assurance Cell) is responsible for formulating the perspective plan, which is subject to approval during staff council meetings chaired by the principal.

All academic quality policies are devised by the IQAC and are subsequently implemented through various committees. The principal oversees the execution of these policies. While the college has successfully realized most of its perspective plans, it is particularly noteworthy that significant improvements have been made in infrastructure, library resources, and automation, through grants received from RUSA 1.0. These enhancements include the installation of a solar plant, renovations to classrooms, the construction of a new auditorium and library, all funded by RUSA. Furthermore, a Skill Hub Centre has been established, and many classrooms have been equipped with ICT facilities to advance teaching and learning with technology.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institutional bodies in our college ensure effective and efficient

operations through well-defined policies, administrative procedures, appointment rules, and strategic planning. The college emphasizes excellence in academics and infrastructure development, guided by a perspective plan created by the Internal Quality Assurance Cell (IQAC) and approved by the staff council.

Key decision-making bodies, including IQAC, staff council, and College Planning and Development Committee (CPDC), formulate quality policies that align with national higher education standards. Feedback from stakeholders and NAAC peer team recommendations are integrated into policy decisions.

Infrastructure improvement is a priority, with government support under RUSA. The college has upgraded facilities, including digital classrooms, labs, a modern library, and ICT-enabled classrooms.

To ensure policy execution, the principal, IQAC, department heads, and office staff collaborate closely. They monitor progress, fine-tune plans, and adapt to the college's specific needs.

Overall, institutional bodies work cohesively to foster excellence. Through meticulous planning, effective execution, and continuous oversight, the college provides an optimal environment for learning and growth.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://gdcndk.ac.in/wp-content/uploads/2023/03/GDC-NDK-ORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As the institution is a Government institution, it has several effective welfare measures in place to support the well-being of the staff members, both teaching and non-teaching staff. These include the Employee Health Scheme (EHS), General Provident Fund (GPF), Andhra Pradesh Government Life Insurance (APGLI), Group Insurance Scheme (GIS), Old Pension Scheme (OPS), and Contributory Pension Scheme (CPS) for those who appointed on or after 1st September 2004, among others. Additionally, teaching and non-teaching staff are entitled to various types of leaves. Every regular teaching staff member can get 20 days of medical leave and 6 days of earned leave every year. Both teaching and Non-teaching staff can avail of 20 days of medical leave and 20 days of earned leave. Non teaching staff can get festival advance and they can encash 15 days or 30 days of credited earned leave. In addition, both teaching and non-teaching women staff have child care leave for 180 days, and male staff have paternity leave for 20 days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective performance appraisal system for both teaching and non-teaching staff. At the end of the academic year, the principals of degree colleges receive Academic and Administrative Performance Indicators (AADPI) forms for self-assessment. These forms are to be filled in the prescribed format and are then appraised by the Regional Joint Director (RJD) in Kadapa before being forwarded to the Commissionerate of Collegiate Education (CCE) in Andhra Pradesh.

Similarly, lecturers receive annual self-assessment report (ASAR) forms, which they fill out according to the prescribed format. These forms are appraised by the Internal Quality Assurance Cell (IQAC) coordinator and the principal of the college before being forwarded to the CCE.

For non-teaching staff, their performance is evaluated through yearly confidential reports. The office superintendent prepares these reports for each non-teaching staff member, and they are then forwarded to the principal of the institution for review.

To ensure a comprehensive evaluation, the principal and IQAC coordinator of the college also gather informal feedback from various stakeholders to gauge the satisfaction level of the services provided by the non-teaching staff.

Overall, the institution has implemented a robust performance appraisal system for both teaching and non-teaching staff, aiming to promote excellence in their respective roles.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution receives funds from the AP state government under the state budget to cover expenses related to electricity bills, internet connection bills, and stationery, among others. This amount is appropriately utilized for its intended purposes. Regular annual audits are conducted at the institutional level by local auditors, and internal audits are carried out by the official team from the RJD office in Kadapa. Additionally, external audits are performed by officials from the Accountant General's office, Government of AP. During these audits, various financial records are thoroughly examined.

The central government has allocated RUSA funds of INR 20,000,000 (Two crore rupees) to our college, specifically designated for infrastructure enhancement, construction, renovation, and procurement of laboratory equipment. The allotment and expenditure of these funds will undergo external auditing.

To generate additional funds, our institution charges a special fee ,CPDC fund from students enrolled in restructured courses. This fund is utilized for salaries to guest lecturers and temporary employees. A committee comprising 3 or 4 lecturers oversees the fund's utilization, which is also subject to audit by a registered auditor.

Furthermore, stock verification committees visit all departments to inspect available inventory and record each item and submit their reports to the principal for review at the end of the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.05

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main sources of funds for the institution are :

- 1. The budget from state government**
- 2. The grant from UGC under various schemes**
- 3. Fee from courses and self finance programs**
- 4. Fund from Non-Government Organizations/Philanthropists/Individuals**

Financial resources from state government, UGC and various fees from students are utilized and monitored by the principals, accountant and different committees. Fee from the courses and self finance are the main source of fund for the institution which is used for various needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

Since its establishment in 2008, our IQAC has played a pivotal role in enhancing both the academic, administrative aspects and implemented various strategies and policies aimed at promoting holistic development and ensuring the effective functioning of our institution.

At the beginning of each academic year, IQAC formulates institutional and Annual Academic Plans, following the academic calendar of the affiliated university, encompassing essential dates, academic activities, evaluation schedules, and syllabus commencement dates. These plans are diligently executed for the overall growth of our students.

IQAC conducts student orientation programs for first-year degree students, providing information on examination systems, internal assessments, program outcomes, and available facilities. To bridge the gap between syllabi and emerging technologies, IQAC organized seminars, webinars, workshops, and industrial visits to keep students updated.

Co-curricular activities, such as essay writing competitions and quiz programs, were conducted. These activities develop competitive and organizational skills among students. IQAC commemorated important national and international days, fostering awareness and celebration.

Social responsibility is instilled through activities via NSS and the Red Ribbon Club, teaching students about ethics and culture.

IQAC established MOUs with industries and academic institutions for certificate programs, enhancing students' employability. Faculty members are encouraged to adopt innovative teaching practices, participate in professional development, and publish research papers.

Monitoring and improving the teaching-learning process is a priority, with student satisfaction surveys and feedback loops in place. IQAC promotes the use of ICT tools and ensures continuous improvement, maintaining the overall quality of education in our institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution's review process through IQAC is as follows.

Purpose: IQAC periodically assesses the institution's teaching and learning processes, operational structures, and learning outcomes to ensure quality education.

Methodologies: IQAC employs various assessment methodologies, including student satisfaction surveys, feedback from students and faculty, and academic audits.

Teaching-Learning Process: It evaluates the effectiveness of teaching methods, curriculum design, and the use of modern pedagogical tools to enhance the learning experience.

Structures:

IQAC reviews the organizational structure, administrative procedures, and resource allocation to ensure they align with the institution's objectives.

Operations: The cell assesses the efficiency of administrative operations, such as admissions, examinations, and support services, to streamline and improve them.

Learning Outcomes: IQAC measures the attainment of learning objectives, analyzing students' performance, and the relevance of courses to the job market.

Feedback Loop: Feedback from stakeholders plays a crucial role in identifying areas for improvement, which are then addressed through action plans.

Continuous Improvement: The institution uses IQAC findings to make continuous improvements, enhancing the overall quality of education and services.

Accreditation: IQAC's efforts contribute to the institution's accreditation and ranking, reflecting its commitment to excellence.

Transparency: The process is transparent, with regular reports and updates to all stakeholders, fostering accountability and trust.

In conclusion, IQAC plays a pivotal role in ensuring that the institution maintains high standards in its teaching, operations, and learning outcomes by conducting periodic reviews and fostering a culture of continuous improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity has been a focal point of our institution's efforts over the past several years. The key measures and initiatives we have undertaken to promote gender equity are

Sensitization Programs: We have organized various awareness programs for both staff and students on occasions such as International Women's Day, International Girl Child Day, International Human Rights Day, and more. These programs aim to combat unconscious bias and foster respectful behavior, contributing to a more inclusive work environment.

Leadership and Mentorship Opportunities: Our institution actively encourages women to assume leadership and mentorship roles. Positions like WEC, Anti-ragging Committee Coordinator, Grievance and Redressal Coordinator, and College Newsletter Coordinator are specifically designed to enhance women's involvement in decision-making, fostering a diverse and inclusive leadership team.

Safe and Inclusive Environment: Ensuring a secure and inclusive workspace for all staff members is a top priority. We maintain a zero-tolerance policy towards harassment and gender-based violence, actively encouraging employees to report any misconduct. Swift and appropriate actions are taken to address such issues.

WEC and Counseling: Our dedicated WEC offers counseling to students on various moral, ethical, and social issues. The WEC also provides guidance on gynecological health, personal hygiene, the use of safety apps like Dhisha, etc.,. We celebrate the birth anniversaries of renowned Indian women such as Jhansi Lakshmi Bai, Savitri Bai Phule, and Indira Gandhi, inspiring and empowering our female students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1mu38hZw6PbRZbN8apQgXQJUkFqTfHiMp/view?usp=drive_link

7.1.2 - The Institution has facilities for

C. Any 2 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Degradable and non degradable wastes are put in proper dustbins. The wastes are so collected transferred to dump yard by the local municipal workers for every week. Solid waste like exam papers, news papers and printout papers etc. are disposed of through local vendors.

E-waste management: The college level e-waste is collected from laboratories like Computers lab, physics lab, chemistry lab and in office and dispose to the recycling based companies.

Liquid waste management: Liquid waste from toilets and washbasins through a well maintained plumbing system, sewage connections and an efficient waste water treatment process.

Hazardous chemicals and radioactive waste management: Hazardous chemical waste from laboratories is responsibly disposed at college by digging pits in designated areas, covered with soil. Liquid waste chemicals are channeled through under ground pipelines for proper disposal. These measures ensure environmentally sound management, mitigating potential risks associated with improper chemical waste handling and promoting safety.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

C. Any 2 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

GDC, Nandikotkur, is committed to promoting tolerance and harmony while embracing cultural, regional, linguistic, communal, and

socioeconomic diversity.

One way in which we actively foster inclusiveness and cultural appreciation is through the celebration of various commemorative days, such as Independence Day, Republic Day, National Unity Day, and International Women's Day, among others. During International Women's Day, our institution organizes a wide range of programs catering to both girls and boys. These programs include rangoli competitions, singing and dancing contests, as well as sports and games events. By involving all students, we encourage a sense of unity and respect for diverse cultural practices.

Furthermore, our institution places great importance on preserving regional languages and promoting linguistic diversity. We actively celebrate regional language days, such as Telugu and Hindi Bhasha Dinotsavam. On these occasions, we organize various competitions for both boys and girls that highlight the beauty and significance of these languages. This helps us not only preserve our cultural heritage but also foster inclusiveness by embracing linguistic diversities.

Our outstanding NSS unit, in association with the Red Ribbon Club, conducts various social activities for community development. These units provide an inclusive environment for everyone, promoting tolerance and harmony towards cultural, regional, communal, socioeconomic, and other diversities.

In conclusion, our institution takes significant steps to promote tolerance, harmony, and cultural inclusiveness. Through the celebration of festivals, preservation of regional languages, commemoration of important days, and engagement in social programs, we strive to create an environment that values diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution is committed to sensitizing staff and students to their constitutional obligations. The institution organizes several

programs to educate both staff and students. We commemorate important days such as Voter's Day, Constitution Day, Human Rights Day, World Environment Day, Women's Day, Independence Day, Republic Day, Consumer's Day, and Gender-based Violence Awareness Day. These programs serve as reminders of our rights, duties, and responsibilities as citizens and provide platforms for open discussions, debates, and activities that deepen our understanding of these fundamental principles.

Additionally, our institution actively addresses social issues through various programs. We organize blood donation drives, clean and green initiatives, plantation programs, open defecation awareness campaigns, AIDS rallies, and efforts to ban plastics. We also conduct programs on saving trees, raising awareness about drug abuse and illegal trafficking, and promoting legal literacy. By involving our staff and students in these initiatives, we instill a sense of social responsibility and encourage them to make a positive impact on society.

In conclusion, our institution takes significant steps to sensitize staff and students about constitutional obligations, values, rights, duties, and responsibilities of citizens. By sensitizing our staff and students to these principles, we aim to develop socially conscious individuals who contribute meaningfully to their communities and society as a whole.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

4.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has a healthy practice of celebrating and organizing national and international commemorative days, events, and festivals.

Awareness Campaigns: Our institution has organized several awareness campaigns to commemorate national and international days. These campaigns focus on gender equity and include events for International Women's Day, International Girl Child Day, International Human Rights Day, and World Environment Day, etc. These campaigns involve public lectures, rallies, and poster presentations to raise awareness and engage the community.

Guest Speakers and Experts: To enhance the significance of national and international commemorative days such as National Mathematics Day, International Pi Day, Computer Literacy Day, National Science Day etc., our institution invites guest speakers and experts to deliver talks or conduct workshops and webinars. These experts provide insights into the importance of these days, and engage the audience in meaningful discussions.

Cultural Events and Programs: Our institution organizes cultural events and performances that celebrate diversity and promote inclusivity on national and international commemorative days. These events can include music performances, dance recitals, Rangoli competitions etc.,

Republic Day and Independence Day: Our institution organizes flag hoisting ceremonies on Republic Day and Independence Day every year. Students, staff, and faculty gather to show their respect and patriotism. On these days, our institution conducts competitions such as essay writing and poetry recitation, where participants can

express their love for the country and highlight its values and achievements. Cultural programs are also organized to showcase the diversity and richness of Indian culture, including traditional dances and music performances.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I :Talent Hunt Program GDC, Nandikotkur's Telugu department presents the "Talent Hunt Program," led by Dr. M. Anwar Hussain. This monthly initiative, held every 3rd Saturday, offers training in cultural and educational activities, emphasizing drama, music, and career skills. Dr. Hussain's dedication has created a platform for students to showcase talents, fostering confidence. The program, supported by faculty from diverse departments, promotes skill development, unity, and integrity among students, contributing to their personal and professional growth.

Best Practice-II:An Awareness program on Voters enrollment

The Political Science department at our college, led by Dr. R Raghupathi Reddy, actively promotes voter enrollment awareness. The initiative educates students about their civic rights and responsibilities. The electoral registration process, following AP, CCE, Mangalagiri instructions, began on December 1, 2022, concluding on December 14, 2022. Out of 152 students, 114 were successfully registered, ensuring maximum participation. This effort encourages young minds to engage in the democratic process, fostering a sense of responsibility.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution prioritizes providing quality education, especially to underprivileged sections of society. The majority of our college students belong to SC, ST, and BC communities. The Principal and faculty members work unitedly to create a conducive atmosphere for acquiring knowledge and instilling moral and ethical values. Beyond academic excellence, the college's primary goal is to mold students into better human beings.

Our college implements an effective mentoring system to bridge the gap between students and the teaching community. Each class in all disciplines has a mentor, with 8 to 10 mentees allotted to each. Mentors continually monitor academic progress and help resolve personal grievances, acting as personal counselors to strengthen students psychologically. This mentoring system contributes to shaping students into responsible citizens and future leaders.

The institution ensures a healthy environment, conducting periodic counseling sessions. Students are motivated to collaborate in groups, work on projects, and participate in group competitions. Both boys and girls are encouraged to collaborate not only in clean and green programs but also to maintain the beauty of the campus.

The college's talent hunt program unveils hidden student talents, fostering creative capabilities to keep them engaged. Additionally, the institution organizes awareness programs such as SHE team and legal awareness initiatives for the safety and security of female students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

GDC Nandikotkur, affiliated with Rayalaseema University, diligently follows the curriculum set by the University's Board of Studies (BOS) in alignment with APSHE guidelines. The institution ensures effective curriculum delivery through a well-planned process.

The IQAC Coordinator, HODs, and the Principal collaboratively frame an annual academic action plan at the beginning of each academic year. Regular HOD meetings refine detailed implementation strategies, involving faculty in the planning process. The academic plan, framed by these meetings and departmental needs, guides the faculty's semester-wise plans.

Faculty members actively contribute to a constructive feedback loop, sharing insights with both the BOS and the University's academic council. The Principal initiates an orientation day for new students, supplemented by HOD-led sessions, while a mentoring system addresses various aspects of student life.

Leveraging ICT, the institution ensures seamless curriculum delivery, promoting an environment conducive to learning. Industrial visits and guest lectures enhance practical exposure, complementing curriculum implementation. Regular parent-teacher meetings uphold transparency and aid effective curriculum execution, fostering student growth within the campus environment.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including the

conduction of continuous internal evaluation (CIE). At the beginning of each academic year, the IQAC Coordinator initiates meetings with the HODs, chaired by the principal, to develop the institution's academic plan, which aligns with the University academic calendar. This plan encompasses important details such as semester start and end dates, scheduled activities, internal and external evaluation timelines, and syllabus commencement dates. To ensure effective curriculum implementation, HODs further conduct meetings with department members to create a department action plan.

The institution's timetable is prepared and implemented accordingly, with each faculty member developing an annual academic plan, teaching diary, and teaching notes for each semester. Currently, the first mid-term exam is conducted for 20 marks, the second mid-term exam for 15 marks, a seminar for 5 marks, an assignment for 5 marks, and an additional 5 marks are allotted for attending the clean and green program, making it a total of 50 marks.

Afterward, this total is scaled down to 25 marks. The college administration schedules these examinations, and the affiliated University sets the dates for external examinations, which are displayed on the website and notice board for students' reference. Course teachers prepare the question papers for internal examinations, which are then reviewed by the HODs. The final marks of the internals are submitted to the college office, which subsequently shares them with the affiliated University. The college makes every effort to adhere to the academic calendar for continuous internal assessment.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development

A. All of the above

**of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

39

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

25

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution places great importance on integrating cross-cutting issues relevant to professional ethics, gender issues, human values, environmental awareness, and sustainability into its curriculum. The institution recognizes the significance of human values and professional ethics, fostering their development among students through a dedicated course called "Human Values and Professional Ethics" (HVPE). This course covers various topics, including value education, the importance of values in daily life, understanding professional values, social values, moral values, and professional integrity. The institution aims to instill a sense of responsibility, empathy, and ethical conduct in its students, preparing them for their future professional endeavors.

Regarding gender issues, the institution ensures that programs offered by the SDCs, such as public relations and social work, incorporate content on women's and children's rights, school and society, child rights, gender justice, and the sociology of working with families and communities. Additionally, the WEC organizes various activities related to gender issues such as child marriages, Domestic violence, gender discrimination etc promoting gender equality and inclusivity.

In terms of environmental awareness and sustainability, the institution offers programs like environmental education, disaster management, and environmental audit through its LSCs and SDCs. These courses comprehensively address ecological degradation, climate change, and sustainable development,

equipping students with the knowledge and skills needed to become environmentally responsible citizens.

The integration of these cross-cutting issues into the curriculum reflects the institution's commitment to providing holistic education.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

46

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/1W4Mx07GnlWknpCdRMItcBCq-q03MA7Fo/view

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

130

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

56

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a comprehensive approach to assess student learning levels, drawing from their academic records and classroom performance. Both slow and advanced learners receive tailored support.

For slow learners, a Mentor-Mentee system offers guidance, supplemented by guest lectures, workshops, and webinars. They are encouraged to participate in seminars, group discussions, and class tests. Extra classes and study materials are provided, and study tours are arranged to enhance their learning experience.

Advanced learners are also enriched through guest lectures, workshops, and webinars. Quiz competitions and intercollegiate events stimulate their intellectual growth. Extensive library resources, including reference books, aid their pursuit of knowledge. The institution has introduced certificate courses, soft skills training, and ICT training to nurture their communication and leadership abilities.

In summary, the institution takes a multi-faceted approach to ensure that both slow and advanced learners receive the support and opportunities needed to excel in their educational journey.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
132	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

GDC Nandikotkur prioritizes student-centered approaches, including experiential learning, participative learning, and problem-solving methods, to enrich the learning experience.

Experiential learning is central to our approach, enabling students to apply theoretical knowledge practically. We emphasize hands-on activities, science labs, community service projects, field trips, industry visits, and internships, allowing students to directly engage with classroom concepts. This academic year included one field trip, five national webinars, a communication skills workshop in English, and a national-level quiz.

Participative learning is another key aspect, encouraging active student involvement. In our classrooms, students present seminars, engage in group discussions, debates, and collaborative activities. This fosters critical thinking, problem-solving, and communication skills, with lecturers guiding and supporting as facilitators.

Our curriculum integrates problem-solving methodologies using ICT tools. Our computer labs offer the latest technology for practical experience. Online resources complement this.

To support these approaches, our dedicated faculty undergo

continuous training in modern pedagogical practices and ICT tools.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching faculty at our institution actively utilizes Information and Communication Technology (ICT) to enhance the teaching-learning process. Particularly, during the pandemic period and in the academic year 2022-23, ICT played a crucial role. Teachers leveraged various ICT-enabled tools, including Zoom, Teachmint, Google Meet, and Weber, to conduct online lectures, ensuring that the education process continued seamlessly.

To foster engagement and communication, subject-specific WhatsApp groups and Google Classrooms were established, helping students access lecture schedules and video-recorded lessons. Our college boasts four dedicated ICT-enabled classrooms, providing a conducive environment for innovative teaching practices.

Furthermore, our institution embraced the digital landscape by hosting online workshops, webinars, guest lectures, e-quizzes, and e-essay writing competitions. All online classes were diligently cataloged on the CCE website, "Bharat Paden Online," ensuring accessibility and organization. By harnessing the power of ICT, our teaching faculty successfully adapted to the challenges posed by the pandemic, facilitating effective and comprehensive learning experiences for our students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors**13**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****20**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****10**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

36

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution's internal assessment mechanism is characterized by transparency and robustness in terms of frequency and mode. It closely aligns with the guidelines set by our University, which are also followed by affiliated colleges.

Under the University's prescribed pattern, each semester comprises two internal exams, each carrying 20 marks. The final marks are determined by averaging the scores of these exams. Additionally, 5 marks are allocated for seminars and 5 marks for assignments, resulting in a total of 30 marks for internal exams.

Recently, we adopted a new procedure mandated by the CCE, AP. This revised approach includes a 20-mark first mid-term exam, a 15-mark second mid-term exam, 5 marks for assignments, 5 marks for seminars, and 5 marks for clean and green programs, totaling 50 marks. Subsequently, this total is scaled down to 25 marks.

To ensure fairness and transparency, our institution has established an examination committee responsible for all examination-related matters. The committee prepares a detailed schedule for mid-term examinations in alignment with the academic calendar and shares it with both students and teachers well in advance. It also communicates responsibilities such as question paper setting, answer script evaluation, and marks submission to the concerned teachers. Importantly, students are informed of their internal marks before they are uploaded to the University portal. This commitment to a structured and communicative

internal assessment process reflects our dedication to fostering an environment conducive to academic growth and success.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has an effective mechanism for addressing students' grievances concerning internal assessment marks. Students have the opportunity to approach their respective subject teachers for clarification regarding these marks. In cases where student grievances remain unresolved at the subject teacher level, they may be escalated to the department's respective in-charges and, subsequently, to the head of the institution. This redressal mechanism resolves issues transparently and swiftly through a decentralized approach, ensuring that students remain stress-free.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs) and Course Outcomes (COs) for all programs offered by the institution are prominently displayed on the college website and effectively communicated to both teachers and students. This ensures that teachers and students are well-informed about the specified POs and COs for the institution's various programs. This transparency fosters a clear understanding of the intended learning outcomes, facilitating a more efficient and aligned educational experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of the attainment of Program Outcomes (POs) and Course Outcomes (COs) is conducted through a multifaceted approach that encompasses both students' performance in University examinations and internal assessment examinations. Various methods are employed to analyze the attainment of POs and COs, aiming to enhance the teaching and learning processes. These methods include assessing students' performance in University examinations, project work, assignments, practicals, seminars, and internal examinations. Additionally, students' active participation in curricular, co-curricular, and extra-curricular activities is considered.

To monitor students' academic progress, a Mentor-Mentee mechanism is in place. Furthermore, the evaluation takes into account students' progression to higher education and their placement in various sectors. The attainment of POs and COs is a subject of discussion in meetings held by the Internal Quality Assurance Cell (IQAC), Academic Cell, Staff Council, and the College Planning and Development Committee.

This comprehensive approach ensures a holistic assessment of students' progress and contributes to continuous improvement in the educational process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

9

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1zw0PU1splEvZk6w_y7m0ugVmujiGUI9ol/view

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****0**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In our institution, a myriad of extension activities engages students in community outreach, fostering awareness on crucial social issues. Initiatives include commemorations like Girl Child Day, International Women's Day, National Unity Day, National Constitution Day, National Education Day and events such as the Disha app promotion, AIDS Day, National Consumers Day and Voter's Day. These activities serve as platforms for sensitizing students to societal challenges, encouraging active participation in addressing issues that impact the community. Through these endeavors, our institution strives to instill a sense of social responsibility, empowering students to contribute positively to the well-being of society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year****1**

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

482

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution, spanning 14.01 acres with a 0.67-acre built-up area, fosters an optimal academic environment. Boasting a well-maintained playground, a fully equipped gym, and three blocks for Arts and Commerce, Administration, and Sciences, the campus ensures a holistic experience. The Physical Education department, stocked with sports gear, organizes regular activities. RUSA

funds have led to a new block housing a vast library and seminar hall, and room renovations with new flooring. A compound wall enhances student safety.

With 10 spacious classrooms, 6 well-equipped labs, an ICT-enabled seminar hall, 3 digital classrooms, a computer and JKC lab, a skill hub center, and an IQAC room, the modern infrastructure is comprehensive. The institution prioritizes inclusivity, providing ramp access, separate washrooms for staff, and gender-specific facilities. Committed to technological advancements, it offers 73 computers and campus-wide Wi-Fi.

For attendance, two biometric devices are deployed, complemented by a solar setup and an AP Fibre grid. The library, housing 9219 books and 10 journals, is Wi-Fi enabled and digitally focused. The institution facilitates APSRTC bus services and a subsidized canteen offering tea, coffee, and snacks. These amenities collectively establish the institution as a well-rounded establishment, dedicated to students' academic success and overall development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution boasts ample facilities for cultural activities, sports, both indoor and outdoor games, a gymnasium, and a yoga center. Its sprawling 14.01-acre campus provides space for academic pursuits and extracurricular endeavors. The college offers a diverse range of sports, including cricket, kabaddi, Kokomo, and volleyball, with well-equipped facilities. A substantial sports ground caters to outdoor games. Additionally, a spacious seminar hall and an open stage in the ground hosts college cultural activities seamlessly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.5

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is a treasure trove of knowledge with an impressive collection of 9219 books and 10 journals. With its Wi-Fi enabled and fully automated with SOUL 2.0 software, it is conveniently located at the heart of the college campus, providing easy access to all the stakeholders. Additionally, there are 340 books available in departmental libraries for specific subject areas.

Thanks to RUSA funds, the library has recently expanded to include a new block with a vast library and a seminar hall. The institution is further planning to purchase more books related to the undergraduate and postgraduate courses to enlarge the library even more.

The library is open on all working days and caters to the needs of all its users. In particular, the library is committed to serving students from marginalized communities, issuing books to SC and ST students from the SC and ST book bank. The library maintains a register and record of visitors and their usage.

On any given day, an average of 22 members, comprising both teachers and students, utilize the college library. The library is a valuable resource for all those seeking knowledge and information, providing an environment conducive to learning and academic excellence.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

22

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution understands the importance of keeping up with the changing times, and this is evident from the occasional updates it makes to its IT facilities. The college and department's requirements are constantly evaluated , and the necessary changes are made to ensure that the campus is equipped with the latest

technology. One of the recent updates includes the provision of Bharat Fiber Brand band internet facility with band width of 150 mbps upto 2000GB and beyond that 10 mbps, which caters to the academic and research needs of faculty and students.

To ensure seamless access to the internet, the entire campus is WI Fi enabled, allowing faculty and students to connect to the internet from anywhere on the campus .Additionally, faculty and students are provided with unique usernames for accessing the internet facility. This measure ensures that only authorized individuals have access to the internet, promoting security and accountability.

Over all, the institution is committed to providing it's faculty and students with the necessary infrastructure to achieve their academic and research goals, and the provision of high speed internet is a testament to this commitment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

73

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****0.96254**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

GDC Nandikotkur has established robust systems and procedures for maintaining and efficiently utilizing its physical, academic, and support facilities. The college ensures the optimal allocation and utilization of available financial resources for facility maintenance. Regular cleaning and upkeep are accomplished through temporary workers who maintain buildings and other facilities. Some conservancy work is assigned to support staff due to the substantial workload.

Computer systems and software receive maintenance from private agencies, with experts and technicians called in as needed to service computers, printers, and copiers. Services like cartridge refilling and toner replacement are carried out on an as-needed basis. Repairs for furniture and fixtures, including electrical appliances such as fans, inverters, water motors, and sound systems, are contracted out to private agencies. The Department of Physical Education takes responsibility for maintaining sports-related infrastructure, including regular upkeep of the gymnasium, sports equipment, and sports materials.

Overall, GDC Nandikotkur efficiently manages its resources to maintain its facilities and support the academic environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****135**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****0**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

2

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**6**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In Government Degree College, Nandikotkur, students have a significant role in various academic, administrative, cultural, and sports committees. Student representatives are part of committees like IQAC, commerce association, science association, games and sports committees, library committee, college day committee, e-news committee, NSS advisory committee, special fee committee, disciplinary committee, remedial coaching committee, career guidance and placement cell, grievance redressal committee, anti-ragging committee, and women empowerment cell.

These students actively engage in committee meetings and provide valuable suggestions that influence policy-making and decision-making processes. They also play a vital role in collecting feedback during parent-teacher meetings, seminars, conferences, and outreach activities both on and off-campus.

The NSS and Youth Red Cross committees extend their services to the community by participating in environmental programs beyond the college premises. Student representatives in the games and sports committee are actively involved in planning, organizing, and participating in sports competitions at both the college and intercollegiate levels. They also help maintain discipline on the campus.

Additionally, students contribute to the planning, organization, and execution of co-curricular activities such as student seminars, quizzes, and events like freshers day, youth festival, regional and national festivals, literary and fine arts competitions, field trips, awareness rallies, competitions related to Swachh Bharat Program, and the observance of important days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

53

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college is working towards establishing a registered Alumni Association with the aim of nurturing the institutions progress through various forms of support, including financial assistance. Several alumni have already demonstrated their dedication to the college by offering invaluable services such as media coverage of college activities, which has significantly contributed to the promotion of admissions. Furthermore, certain alumni have generously contributed financially, with a specific group investing rupees 10,000/- to create signage on the college gate and walls. Our institution invites alumni as guest speakers during events such as career fairs and parent's meet. They share their personal journeys, challenges they faced, and how they overcome them, inspiring students to strive for success. Additionally, some alumni motivate students by providing internships or job opportunities within their organizations or Industries. These opportunities can give students valuable hand-on- experience, mentorship and exposure to their chosen fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Degree College, Nandikotkur, aligns its governance with its vision and mission, following CCE, AP guidelines. The staff council, led by the principal and faculty members, manages academic and administrative tasks, ensuring goal achievement.

To support its mission, the college has formed committees like IQAC, Academic Cell, Exam Cell, WEC, CPDC, Disciplinary, Student Grievance, and Career Guidance etc. These enhance administrative processes and education quality.

IQAC focuses on quality improvement, feedback collection, and report preparation. The Academic Cell ensures a conducive learning environment, while the Exam Cell handles exams fairly.

CPDC secures resources and proposes new initiatives. The institution promotes student development through NSS and sports activities.

Specialized cells like Career Guidance, JKC, WEC, Skill Hub, Anti-Ragging, and Grievance Redressal aid students with guidance and counseling.

Non-teaching staff simplifies student transactions.

In conclusion, GDC, Nandikotkur, stays dedicated to its vision and mission through committees and staff efforts, fostering academic excellence and inclusivity.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/16jA0t6LKaY3poFVTGyKprC4MsZ4CXxrW/view
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In GDC, Nandikotkur, effective leadership is exemplified through institutional practices like decentralization and participative management. The college's principal, acting as the chief executive, implements decisions made by the CCE, AP, involving staff and students. Various committees, including IQAC, Academic Cell, NAAC, Disciplinary, Examinations, Women Empowerment, and Student Grievance and Redressal committees, are formed to achieve decentralized administration. These committees consist of faculty members, with one experienced faculty member as the convener for each. All decisions, whether regarding curriculum, quality, or college administration, are entrusted to these committees, available on the college website.

Decentralization empowers faculty, promoting ownership, accountability, and adaptability.

Conversely, participative management involves stakeholders like faculty, students, and staff in decision-making, fostering collaboration, transparency, and inclusivity. Committees like Sports, Cultural, IQAC, E-Newsletter, NSS, and CPDC embrace participative management by engaging staff, students, and parents.

In essence, GDC, Nandikotkur's commitment to decentralization and participative management signifies effective leadership, driving excellence and inclusivity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution is committed to establishing a perspective plan for achieving excellence in both academic and infrastructural development. This plan encompasses long-term and short-term goals across various aspects of college operations and is integrated into the annual action plan. The IQAC (Internal Quality Assurance Cell) is responsible for formulating the perspective plan, which

is subject to approval during staff council meetings chaired by the principal.

All academic quality policies are devised by the IQAC and are subsequently implemented through various committees. The principal oversees the execution of these policies. While the college has successfully realized most of its perspective plans, it is particularly noteworthy that significant improvements have been made in infrastructure, library resources, and automation, through grants received from RUSA 1.0. These enhancements include the installation of a solar plant, renovations to classrooms, the construction of a new auditorium and library, all funded by RUSA. Furthermore, a Skill Hub Centre has been established, and many classrooms have been equipped with ICT facilities to advance teaching and learning with technology.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institutional bodies in our college ensure effective and efficient operations through well-defined policies, administrative procedures, appointment rules, and strategic planning. The college emphasizes excellence in academics and infrastructure development, guided by a perspective plan created by the Internal Quality Assurance Cell (IQAC) and approved by the staff council.

Key decision-making bodies, including IQAC, staff council, and College Planning and Development Committee (CPDC), formulate quality policies that align with national higher education standards. Feedback from stakeholders and NAAC peer team recommendations are integrated into policy decisions.

Infrastructure improvement is a priority, with government support under RUSA. The college has upgraded facilities, including digital classrooms, labs, a modern library, and ICT-enabled classrooms.

To ensure policy execution, the principal, IQAC, department heads, and office staff collaborate closely. They monitor progress, fine-tune plans, and adapt to the college's specific needs.

Overall, institutional bodies work cohesively to foster excellence. Through meticulous planning, effective execution, and continuous oversight, the college provides an optimal environment for learning and growth.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://gdcndk.ac.in/wp-content/uploads/2023/03/GDC-NDK-ORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

As the institution is a Government institution, it has several effective welfare measures in place to support the well-being of the staff members, both teaching and non-teaching staff. These include the Employee Health Scheme (EHS), General Provident Fund (GPF), Andhra Pradesh Government Life Insurance (APGLI), Group

Insurance Scheme (GIS), Old Pension Scheme (OPS), and Contributory Pension Scheme (CPS) for those who appointed on or after 1st September 2004, among others. Additionally, teaching and non-teaching staff are entitled to various types of leaves. Every regular teaching staff member can get 20 days of medical leave and 6 days of earned leave every year. Both teaching and Non-teaching staff can avail of 20 days of medical leave and 20 days of earned leave. Non teaching staff can get festival advance and they can encash 15 days or 30 days of credited earned leave. In addition, both teaching and non-teaching women staff have child care leave for 180 days, and male staff have paternity leave for 20 days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective performance appraisal system for both teaching and non-teaching staff. At the end of the academic year, the principals of degree colleges receive Academic and Administrative Performance Indicators (AADPI) forms for self-

assessment. These forms are to be filled in the prescribed format and are then appraised by the Regional Joint Director (RJD) in Kadapa before being forwarded to the Commissionerate of Collegiate Education (CCE) in Andhra Pradesh.

Similarly, lecturers receive annual self-assessment report (ASAR) forms, which they fill out according to the prescribed format. These forms are appraised by the Internal Quality Assurance Cell (IQAC) coordinator and the principal of the college before being forwarded to the CCE.

For non-teaching staff, their performance is evaluated through yearly confidential reports. The office superintendent prepares these reports for each non-teaching staff member, and they are then forwarded to the principal of the institution for review.

To ensure a comprehensive evaluation, the principal and IQAC coordinator of the college also gather informal feedback from various stakeholders to gauge the satisfaction level of the services provided by the non-teaching staff.

Overall, the institution has implemented a robust performance appraisal system for both teaching and non-teaching staff, aiming to promote excellence in their respective roles.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution receives funds from the AP state government under the state budget to cover expenses related to electricity bills, internet connection bills, and stationery, among others. This amount is appropriately utilized for its intended purposes. Regular annual audits are conducted at the institutional level by local auditors, and internal audits are carried out by the official team from the RJD office in Kadapa. Additionally, external audits are performed by officials from the Accountant General's office, Government of AP. During these audits, various

financial records are thoroughly examined.

The central government has allocated RUSA funds of INR 20,000,000 (Two crore rupees) to our college, specifically designated for infrastructure enhancement, construction, renovation, and procurement of laboratory equipment. The allotment and expenditure of these funds will undergo external auditing.

To generate additional funds, our institution charges a special fee ,CPDC fund from students enrolled in restructured courses. This fund is utilized for salaries to guest lecturers and temporary employees. A committee comprising 3 or 4 lecturers oversees the fund's utilization, which is also subject to audit by a registered auditor.

Furthermore, stock verification committees visit all departments to inspect available inventory and record each item and submit their reports to the principal for review at the end of the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.05

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main sources of funds for the institution are :

1. The budget from state government
2. The grant from UGC under various schemes
3. Fee from courses and self finance programs
4. Fund from Non-Government Organizations/Philanthropists/Individuals

Financial resources from state government, UGC and various fees from students are utilized and monitored by the principals, accountant and different committees. Fee from the courses and self finance are the main source of fund for the institution which is used for various needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since its establishment in 2008, our IQAC has played a pivotal role in enhancing both the academic, administrative aspects and implemented various strategies and policies aimed at promoting holistic development and ensuring the effective functioning of our institution.

At the beginning of each academic year, IQAC formulates institutional and Annual Academic Plans, following the academic calendar of the affiliated university, encompassing essential dates, academic activities, evaluation schedules, and syllabus commencement dates. These plans are diligently executed for the overall growth of our students.

IQAC conducts student orientation programs for first-year degree students, providing information on examination systems, internal assessments, program outcomes, and available facilities. To bridge the gap between syllabi and emerging technologies, IQAC organized seminars, webinars, workshops, and industrial visits to keep students updated.

Co-curricular activities, such as essay writing competitions and quiz programs, were conducted. These activities develop competitive and organizational skills among students. IQAC commemorated important national and international days, fostering awareness and celebration.

Social responsibility is instilled through activities via NSS and the Red Ribbon Club, teaching students about ethics and culture.

IQAC established MOUs with industries and academic institutions for certificate programs, enhancing students' employability. Faculty members are encouraged to adopt innovative teaching practices, participate in professional development, and publish research papers.

Monitoring and improving the teaching-learning process is a priority, with student satisfaction surveys and feedback loops in place. IQAC promotes the use of ICT tools and ensures continuous improvement, maintaining the overall quality of education in our institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution's review process through IQAC is as follows.

Purpose: IQAC periodically assesses the institution's teaching and learning processes, operational structures, and learning outcomes to ensure quality education.

Methodologies: IQAC employs various assessment methodologies, including student satisfaction surveys, feedback from students and faculty, and academic audits.

Teaching-Learning Process: It evaluates the effectiveness of teaching methods, curriculum design, and the use of modern pedagogical tools to enhance the learning experience.

Structures:

IQAC reviews the organizational structure, administrative procedures, and resource allocation to ensure they align with the institution's objectives.

Operations: The cell assesses the efficiency of administrative operations, such as admissions, examinations, and support services, to streamline and improve them.

Learning Outcomes: IQAC measures the attainment of learning objectives, analyzing students' performance, and the relevance of courses to the job market.

Feedback Loop: Feedback from stakeholders plays a crucial role in identifying areas for improvement, which are then addressed through action plans.

Continuous Improvement: The institution uses IQAC findings to make continuous improvements, enhancing the overall quality of education and services.

Accreditation: IQAC's efforts contribute to the institution's accreditation and ranking, reflecting its commitment to excellence.

Transparency: The process is transparent, with regular reports and updates to all stakeholders, fostering accountability and trust.

In conclusion, IQAC plays a pivotal role in ensuring that the institution maintains high standards in its teaching, operations, and learning outcomes by conducting periodic reviews and fostering a culture of continuous improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

A. All of the above

improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity has been a focal point of our institution's efforts over the past several years. The key measures and initiatives we have undertaken to promote gender equity are

Sensitization Programs: We have organized various awareness programs for both staff and students on occasions such as International Women's Day, International Girl Child Day, International Human Rights Day, and more. These programs aim to combat unconscious bias and foster respectful behavior, contributing to a more inclusive work environment.

Leadership and Mentorship Opportunities: Our institution actively encourages women to assume leadership and mentorship roles. Positions like WEC, Anti-ragging Committee Coordinator, Grievance and Redressal Coordinator, and College Newsletter Coordinator are specifically designed to enhance women's involvement in decision-making, fostering a diverse and inclusive leadership team.

Safe and Inclusive Environment: Ensuring a secure and inclusive workspace for all staff members is a top priority. We maintain a zero-tolerance policy towards harassment and gender-based

violence, actively encouraging employees to report any misconduct. Swift and appropriate actions are taken to address such issues.

WEC and Counseling: Our dedicated WEC offers counseling to students on various moral, ethical, and social issues. The WEC also provides guidance on gynecological health, personal hygiene, the use of safety apps like Dhisha, etc.,. We celebrate the birth anniversaries of renowned Indian women such as Jhansi Lakshmi Bai, Savitri Bai Phule, and Indira Gandhi, inspiring and empowering our female students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1mu38hZw6PbRZbN8apQgXQJUKFqTfHiMp/view?usp=drive link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Degradable and non degradable wastes are put in proper dustbins. The wastes are so collected transferred to dump yard by the local municipal workers for every week. Solid waste like exam papers, news papers and printout papers etc. are

disposed of through local vendors.

E-waste management: The college level e-waste is collected from laboratories like Computers lab, physics lab, chemistry lab and in office and dispose to the recycling based companies.

Liquid waste management: Liquid waste from toilets and washbasins through a well maintained plumbing system, sewage connections and an efficient waste water treatment process.

Hazardous chemicals and radioactive waste management: Hazardous chemical waste from laboratories is responsibly disposed at college by digging pits in designated areas, covered with soil. Liquid waste chemicals are channeled through under ground pipelines for proper disposal. These measures ensure environmentally sound management, mitigating potential risks associated with improper chemical waste handling and promoting safety.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

GDC, Nandikotkur, is committed to promoting tolerance and harmony while embracing cultural, regional, linguistic, communal, and socioeconomic diversity.

One way in which we actively foster inclusiveness and cultural appreciation is through the celebration of various commemorative days, such as Independence Day, Republic Day, National Unity Day, and International Women's Day, among others. During International Women's Day, our institution organizes a wide range of programs catering to both girls and boys. These programs include rangoli competitions, singing and dancing contests, as well as sports and games events. By involving all students, we encourage a sense of unity and respect for diverse cultural practices.

Furthermore, our institution places great importance on preserving regional languages and promoting linguistic diversity. We actively celebrate regional language days, such as Telugu and Hindi Bhasha Dinotsavam. On these occasions, we organize various competitions for both boys and girls that highlight the beauty and significance of these languages. This helps us not only preserve our cultural heritage but also foster inclusiveness by embracing linguistic diversities.

Our outstanding NSS unit, in association with the Red Ribbon Club, conducts various social activities for community development. These units provide an inclusive environment for everyone, promoting tolerance and harmony towards cultural, regional, communal, socioeconomic, and other diversities.

In conclusion, our institution takes significant steps to promote tolerance, harmony, and cultural inclusiveness. Through the celebration of festivals, preservation of regional languages, commemoration of important days, and engagement in social programs, we strive to create an environment that values diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution is committed to sensitizing staff and students to their constitutional obligations. The institution organizes several programs to educate both staff and students. We commemorate important days such as Voter's Day, Constitution Day, Human Rights Day, World Environment Day, Women's Day, Independence Day, Republic Day, Consumer's Day, and Gender-based Violence Awareness Day. These programs serve as reminders of our rights, duties, and responsibilities as citizens and provide platforms for open discussions, debates, and activities that deepen our understanding of these fundamental principles.

Additionally, our institution actively addresses social issues through various programs. We organize blood donation drives, clean and green initiatives, plantation programs, open defecation awareness campaigns, AIDS rallies, and efforts to ban plastics. We also conduct programs on saving trees, raising awareness about drug abuse and illegal trafficking, and promoting legal literacy. By involving our staff and students in these initiatives, we instill a sense of social responsibility and encourage them to make a positive impact on society.

In conclusion, our institution takes significant steps to sensitize staff and students about constitutional obligations, values, rights, duties, and responsibilities of citizens. By sensitizing our staff and students to these principles, we aim to develop socially conscious individuals who contribute meaningfully to their communities and society as a whole.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has a healthy practice of celebrating and organizing national and international commemorative days, events, and festivals.

Awareness Campaigns: Our institution has organized several awareness campaigns to commemorate national and international days. These campaigns focus on gender equity and include events for International Women's Day, International Girl Child Day, International Human Rights Day, and World Environment Day, etc. These campaigns involve public lectures, rallies, and poster

presentations to raise awareness and engage the community.

Guest Speakers and Experts: To enhance the significance of national and international commemorative days such as National Mathematics Day, International Pi Day, Computer Literacy Day, National Science Day etc., our institution invites guest speakers and experts to deliver talks or conduct workshops and webinars. These experts provide insights into the importance of these days, and engage the audience in meaningful discussions.

Cultural Events and Programs: Our institution organizes cultural events and performances that celebrate diversity and promote inclusivity on national and international commemorative days. These events can include music performances, dance recitals, Rangoli competitions etc.,

Republic Day and Independence Day: Our institution organizes flag hoisting ceremonies on Republic Day and Independence Day every year. Students, staff, and faculty gather to show their respect and patriotism. On these days, our institution conducts competitions such as essay writing and poetry recitation, where participants can express their love for the country and highlight its values and achievements. Cultural programs are also organized to showcase the diversity and richness of Indian culture, including traditional dances and music performances.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I :Talent Hunt Program GDC, Nandikotkur's Telugu department presents the "Talent Hunt Program," led by Dr. M. Anwar Hussain. This monthly initiative, held every 3rd Saturday,

offers training in cultural and educational activities, emphasizing drama, music, and career skills. Dr. Hussain's dedication has created a platform for students to showcase talents, fostering confidence. The program, supported by faculty from diverse departments, promotes skill development, unity, and integrity among students, contributing to their personal and professional growth.

Best Practice-II: An Awareness program on Voters enrollment

The Political Science department at our college, led by Dr. R Raghupathi Reddy, actively promotes voter enrollment awareness. The initiative educates students about their civic rights and responsibilities. The electoral registration process, following AP, CCE, Mangalagiri instructions, began on December 1, 2022, concluding on December 14, 2022. Out of 152 students, 114 were successfully registered, ensuring maximum participation. This effort encourages young minds to engage in the democratic process, fostering a sense of responsibility.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution prioritizes providing quality education, especially to underprivileged sections of society. The majority of our college students belong to SC, ST, and BC communities. The Principal and faculty members work unitedly to create a conducive atmosphere for acquiring knowledge and instilling moral and ethical values. Beyond academic excellence, the college's primary goal is to mold students into better human beings.

Our college implements an effective mentoring system to bridge the gap between students and the teaching community. Each class in all disciplines has a mentor, with 8 to 10 mentees allotted to each. Mentors continually monitor academic progress and help resolve personal grievances, acting as personal counselors to strengthen students psychologically. This mentoring system contributes to shaping students into responsible citizens and future leaders.

The institution ensures a healthy environment, conducting periodic counseling sessions. Students are motivated to collaborate in groups, work on projects, and participate in group competitions. Both boys and girls are encouraged to collaborate not only in clean and green programs but also to maintain the beauty of the campus.

The college's talent hunt program unveils hidden student talents, fostering creative capabilities to keep them engaged. Additionally, the institution organizes awareness programs such as SHE team and legal awareness initiatives for the safety and security of female students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To organize field trips and industrial visits by various departments.
2. To conduct of national Seminars/Webinars/ Workshops/ Quizzes by departments.
3. To provide infrastructure /facilities for the promotion of sports and games.
4. To enhance guest lectures and facultyexchange programmes.
5. To enhance MOUs with Universities, Colleges and industries
6. To adopt innovative best practices in teaching, learning and evaluation
7. To enhance research publications and research activities